

Company - Homeless Solutions, Inc

Job Title - Security Officer

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Job Description -

The Security Officer at Homeless Solutions, Inc. is responsible for maintaining order to assist in the safe and effective operation of our Shelter facilities. This role will encompass a broad level of responsibilities and experience including enforcing rules and regulations while working with the clients in our Main Shelter, as well as supporting the operations of our seasonal Warming Center and offsite group housing. Ideal candidates will appreciate the opportunity to gain hands on experience in the field of social services, security enforcement and direct care for vulnerable populations, while assisting in the progress of our clients from a place of homelessness to independence and appropriate living environments.

This role is an on-site, hourly, non-exempt position reporting to the Shelter Administrator. The standard hours for this role are 4pm-12am, including weekend hours as needed.

Duties and Responsibilities will include maintaining the safety and security of our facilities, while working with Case Management Staff to understand the individual needs and services for shelter clients to best facilitate their success in our programs, as well as:

- Conducting frequent security checks including patrolling grounds, providing vigilant watch for threats to safety, and searches for contraband.
- Monitoring and maintaining a safe front desk environment.
- Circulation among guests, visitors, employee and volunteers to maintain order and safety for people and property.
- Providing accurate and timely reporting of all appropriate events.

HSI values the safety and well being of our staff as a priority. To that end, we have implemented multi-layered safety protocols including wellness checks, providing PPE as required, and ensuring safe working environments through structural adjustments like plexiglass dividers, and stringent cleaning and response protocols.

Web Site - <https://hsi-jobs.ehcm.io/>